

**FIRST JUDICIAL DISTRICT OF PENNSYLVANIA  
COURT OF COMMON PLEAS OF PHILADELPHIA COUNTY  
PHILADELPHIA MUNICIPAL COURT**

**President Judge Administrative Order**

**No. 19 of 2020**

**In re: Civil E-Filing Essential Functions**

**ORDER**

AND NOW, this 23<sup>rd</sup> day of March, 2020, in light of the Judicial Emergency declared by the Pennsylvania Supreme Court on March 16<sup>th</sup> and March 18<sup>th</sup>, Judicial Administration Docket Nos. 531, et seq., and this Court's Administrative Order No. 09 of 2020, declaring a Judicial Emergency pursuant to Pennsylvania Rule of Judicial Administration 1952(B), **it is hereby ORDERED and DECREED** that that President Judge Administrative Order No. 10 and 15 of 2020 remain in effect as to the time calculations for the purposes of time computation relevant to all civil filings and time deadlines remain suspended. Any legal papers or pleadings required to be filed between March 17, 2020 and April 6, 2020 will be deemed to have been timely filed if filed by April 13, 2020;

It is further **ORDERED and DECREED**, that all writs of summons filed to initiate an action received through the E-filing System will be deemed docketed on the day the acknowledgement of receipt is sent via email.

This Order shall be filed with the Office of Judicial Records in a Docket maintained for orders issued by the Administrative Governing Board of the First Judicial District of Pennsylvania, and shall be submitted to the State Court Administrator, posted on the website of the First Judicial District of Pennsylvania (<http://www.courts.phila.gov/regs>), and published by The Legal Intelligencer.

**BY THE COURT:**

/s/ Idee C. Fox

---

**Idee C. Fox, President Judge  
Chair, Administrative Governing Board  
First Judicial District of Pennsylvania  
President Judge, Court of Common Pleas,  
Philadelphia County**